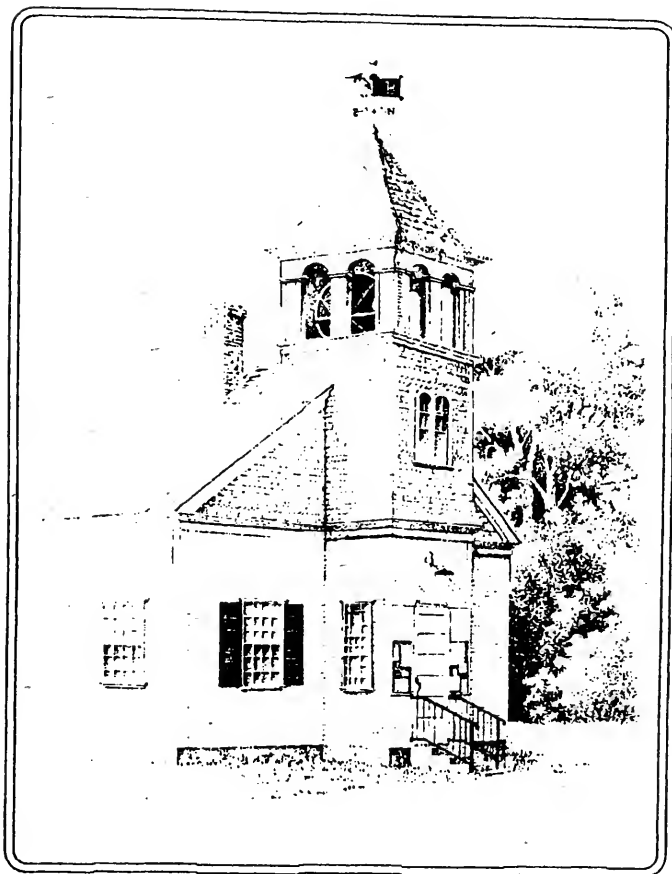


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2008

ANNUAL REPORTS OF THE TOWN OFFICERS

BROOKFIELD NEW HAMPSHIRE 2008



For the fiscal year ending December 31, 2008
Vital Statistics for 2008

Annual Reports of the Town Officers

**Brookfield
Carroll County
New Hampshire
2008**

**Fiscal year ending December 31, 2008
Vital Statistics for 2008**

**Town Office Building
267 Wentworth Road
Brookfield, NH 03872
(603) 522-3688 / Fax (603) 522-6245
www.brookfieldnh.Org**

Emergency Telephone Number

911

Fire, Police and Ambulance

2008 Annual Report Dedication

Our 214th Annual Town Report is dedicated to ***Dr. Richard E. Wilson, DMD*** also known as “Doc Wilson”, who embodies the spirit of volunteerism with his 20 plus years of dedication to the Wakefield Ambulance Corp (WAC). He has participated in over 2800 ambulance runs in the Brookfield and Wakefield area. For his support of both towns, we dedicate this year’s Brookfield Town Report to him.

Regardless of the weather or circumstances, day or night “Doc” has been there demonstrating exceptional dedication and commitment to our communities. He has served in numerous capacities such as a Lieutenant and Captain on the WAC, however, he has always acted as an Emergency Medical Technician.

Doc Wilson also goes by his kayaking call sign of “Paddleduck.” Most people do not know it but Doc has traveled the coast of New England, St Lawrence River, Lake Champlain, Hudson River and even the Erie Canal in his Kayak. To learn more read his book “ADD WATER AND STIR,” A Seakayak Circumnavigation of New England and Maritime Canada.



Selectmen Hours

Office - 10:00 A.M. to 2:00 P.M. – 1st, 3rd and 5th Fridays

Meeting - Tuesday 6:30 P.M. – 2nd and 4th Tuesdays

Town Office Building

Town Clerk Hours

Monday 1:00 P.M. to 8:00 P.M.

Tuesday 8:30 A.M. to 1:00 P.M.

Town Office Building

Tax Collector Hours

10:00 A.M. to 2:00 P.M. – 2nd and 4th Fridays

Town Office Building

Assessor Hours

Wednesday 2:00 P.M. to 6:00 P.M.

Town Office Building

Building Inspector / Code Enforcement Officer Hours

Thursday 8:00 A.M. to 12:00 P.M.

Town Office Building

Planning Board Meeting

7:30 P.M. to 9:30 P.M. – 2nd and 4th Mondays

Town Office Building

Conservation Commission Meeting

First Wednesday of Each Month 4:00 P.M.

Town Office Building

Agricultural Commission Meeting

First Monday of Each Month 7:00 PM

Town Office Building

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List of Town Officials

Position	Individual	Term Expires (E=Elected / A=Appointed)
Selectmen		
	Ernest Brown, Chair	2009 – E
	Clifton Camp	2010 – E
	Craig Evans	2011 – E
Administrative Assistant		
	Jennifer Sonricker	A
Auditors		
	Leonard Abrahamson	2009 – E
	Stephen Berry	2009 – E
Ballot Clerks		
	Sherry Bryant	2008 – A
	Marilyn Bushman	2008 – A
	Charlet Coleman	2008 – A
	Geraldine Moore	2008 – A
	Martha Pike	2008 – A
	Robert Russo	2008 – A
	Douglas Vanderpool	2008 – A
Zoning Board of Adjustment		
	Jay Badger	2010 – A
	Tom Lavender	2010 – A
	Jim Martin, Chair	2009 – A
	Paul Tremblay, Vice-Chair	2011 – A
	Ernie Brown – Selectmen Rep.	
	Dave Dansereau – Alternate	
	Sam English – Alternate	

Board of Assessors

Selectmen	
Avitar Associates of N.E. Inc.	
Pamela P. Frazier, Clerk	A

Building Inspector

Edward Nason	A
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Cemetery Trustees

Marilyn Bushman	2009 – E
Doreen Kinville	2010 – E
Thomas Lavender	2011 – E

Code Enforcement Officer

Edward Nason	A
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Conservation Commission

Lynn Kirby	2010 – A
Richard Peckham	2009 – A
Douglas Vanderpool	2009 – A
John Nelson, Vice-Chair	2009 – A
Cassandra Curtis, Chair	2010 – A
Craig Evans – Selectmen Rep.	
Jen McKown – Alternate	
Marilyn Bushman – Alternate	
Tom Giguere – Alternate	
Gary Ciccarone – Alternate	

Agricultural Commission

Frank Frazier, Chair	A
Janet Murfey	A
Andy Tapper	A
Jenny Tapper	A
Stephanie Hillis	A
Art Wheeler	A
Clifton Camp – Selectmen Rep.	

Emergency Management Director		
	Bradford N. Williamson	A
Forest Fire Wardens		
	Douglas W. Vanderpool, Warden	2009 – A
	Helen P. Baker	A
	Bradford N. Williamson	A
	Janet S. Williamson	A
Health Officer		
	Dr. William M. Marsh	A
Moderator		
	Richard L. Peckham	2008 – E
Planning Board		
	Ann Martin	2009 – E
	Stephen Michalsky	2011 – E
	Janet Murfey, Vice-Chair	2010 – E
	Jim Murphy	2011 – E
	Edward D. Nason, Chair	2010 – E
	Richard Peckham	2009 – E
	Clifton Camp - Selectmen Rep.	
	Gary Ciccarone – Alternate	
	Charlotte Coleman – Alternate	
	Rob Collins – Alternate	
	William Gaver – Alternate	
	Thomas Whelton - Alternate	
	George Nick, Administrative Assistant	
Road Agent		
	T.E.N. Construction	A
Supervisors of Checklist		
	Carol Leary	2008 – E
	Cheryl Perry	2010 – E
	Adeline Russo, Chair	2012 – A

Tax Collector

Diana J. Peckham	2010 – E
Jennifer Sonricker - Deputy	A

Town Clerk

Virginia A. McGinley	2010 – E
Jennifer Sonricker - Deputy	A

Treasurer

Daniel R. O'Neill	2010 – E
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Trustees of Trust Funds

John Bowker	2008 – E
Martha A. Pike, Chair	2009 – E
Thomas Lavender	2010 – E

Animal Control Officer

Henry Blanton

Fire Chief

Todd Nason

Police Chief

Kenneth Fifield

2008 Town Warrant Articles and Results
Town Meeting March 11, 2008
State of New Hampshire

To the inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Offices in said Brookfield on Tuesday the eleventh of March, next, to act upon Article 1 by official ballot. The polls will be open from 1:00 PM to 6:00 PM.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 PM to act upon the following Articles 8 through 22.

1. To choose all necessary Town Officers for the coming year – by ballot.

RESULTS - Incoming Officials as Voted on Ballot

2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Brookfield Planning Board for the town zoning ordinance, as follows:

Delete the current text of Article II, A, 3, (a) and add a new section (b) regarding minimum lot size (and renumbering the remaining paragraphs as necessary), and insert new language that sets the minimum lot size at two acres, requires larger lots as necessary to meet the State standards for lot sizes, requires a minimum contiguous buildable area (31,750 to 40,000 square feet) on each lot depending on the slope, and provides that no more than one dwelling shall be allowed on any existing or newly created lot; further, to add a reference to “contiguous buildable area” in Article IV, A, 2, (b) to allow that minimum area to be reduced by special exception, to add definitions of the following related terms in Article VIII: “buildable area”, “hydric soils”, “improvements”, “poorly drained soils”, “very poorly drained soils”; and to amend the definition of “lot” and “facility” in Article VIII? (By Ballot)

RESULTS - Passed

3. Are you in favor of the adoption of Amendment No. 2 as proposed by the Brookfield Planning Board for the town zoning ordinance, as follows:

Delete the current text of the introductory paragraph Article IV, A and insert new language to make it clear that that the zoning ordinance does not prevent the continued use of lawfully developed nonconforming lots, and that the specific provisions governing changes to existing structures on nonconforming lots, or the initial development of nonconforming lots, are found in the sections that follow the introductory paragraph; further, to amend the definition of "nonconforming lot" in Article VIII? (By Ballot)

RESULTS - Passed

4. Are you in favor of the adoption of Amendment No. 3 as proposed by the Brookfield Planning Board for the town zoning ordinance, as follows:

Add a new section (d) to Article II, A, 1 to permit not more than one accessory dwelling unit within a single family residence, provided that there shall be no alteration, enlargement or extension of the existing structure which alters its character or appearance as a single family residence, and provided that the other requirements of the new section (d) are met; further, to add definitions of the following related terms in Article VIII: "dwelling unit, accessory (ADU)", "floor area", "owner", "owner of record", and "SFR"? (By Ballot)

RESULTS - Passed

5. Are you in favor of the adoption of Amendment No. 4 as proposed by the Brookfield Planning Board for the town zoning ordinance, as follows:

Update the existing Floodplain Development Ordinance that was adopted in 1997 to comply with current State requirements, to change the name to the "Floodplain Development And Management Ordinance", to insert the updated ordinance as Article VIII of the town's zoning ordinance, and to renumber the existing Article VIII and the following Articles of the zoning ordinance as necessary?(By Ballot)

RESULTS - Passed

6. Are you in favor of the adoption of Amendment No. 5 as proposed by the Brookfield Planning Board for the town zoning ordinance, as follows:

Amend the definition of “abutter” in Article VIII to make it consistent with the definition in State law, and in the Brookfield Subdivision Regulations; the amended definition will allow any person who demonstrates that their property will be directly affected by a development proposal to offer testimony to the land use board about that proposal? (By Ballot)

RESULTS – Passed

7. Are you in favor of the adoption of Amendment No. 6 as proposed by petition for the town zoning ordinance, as follows:

Add a new Section F in Article V to allow Housing For Older Persons as defined under State Law by special exception within the Residential-Agricultural and Recreational Zones; Section F requires a minimum parcel size of fifty (50) acres, accessed from a State maintained road, allows only single and two-family dwellings with a maximum of two bedrooms per dwelling unit, and the lot must have a minimum size of 40,000 square feet and a minimum buildable area of 40,000 square feet, and requires that at least 50% of the contiguous land in the development be dedicated as open space; further, the maximum number of dwelling units on the parcel shall not exceed that permitted under the underlying District regulations, except a bonus of one (1) lot per development may be granted by the land use boards and selectmen depending on the characteristics of the open space land; Housing For Older Persons developments are also subject to additional requirements contained in the full text of Section F? (By Ballot) The Planning Board does not recommend this amendment.

RESULTS – Failed

8. To see if the Town will vote to raise and appropriate the sum of \$500.00 to be added to the expendable trust fund known as the Scholastic Recognition Award Fund. The selectmen recommend this appropriation. (Majority vote required)

RESULTS – Passed

9. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the expendable trust fund known as the Town

Buildings and Grounds Maintenance Fund. The selectmen recommend this appropriation. (Majority vote required)

RESULTS - *Passed*

10. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the capital reserve fund known as the Town Road Maintenance Equipment Fund. The selectmen recommend this appropriation. (Majority vote required)

RESULTS - *Passed*

11. To see if the Town will vote to raise and appropriate the sum of \$60,000.00 to be added to the Road and Bridge Repair Capital Reserve Fund. The selectmen recommend this appropriation. (Majority vote required)

RESULTS - *Passed*

12. To see if the Town will vote to raise and appropriate \$60,000.00 for the repair of Garney Road with the said sum to be funded from the Road and Bridge Repair Capital Reserve Fund. The selectmen recommend this appropriation. (Majority vote required)

RESULTS - *Passed*

13. To see if the Town will vote to raise and appropriate \$2,000.00 to be added to the expendable trust fund known as the Town Building Office Equipment Fund. The selectmen recommend this appropriation. (Majority vote required)

RESULTS - *Passed*

14. To see if the Town will vote to raise and appropriate the sum of \$20,000.00 to be added to the Salt Barn Trust Fund. The selectmen recommend this appropriation. (Majority vote required)

RESULTS - *Passed*

15. To see if the Town will vote to raise and appropriate the sum of \$600.00 to be added to the compensation of the Town Treasurer for services performed. This compensation to remain in effect until amended or terminated. The selectmen recommend this appropriation. (Majority vote required)

RESULTS - *Passed*

16. To see if the Town will vote to raise and appropriate the sum of \$500.00 to be added to the current compensation of the Town Clerk for services performed. This compensation to remain in effect until amended or terminated. (By Petition) (Majority vote required)

RESULTS – Passed

17. To see if the Town will vote to change the classification of Walker, Eaton and Cottle Hill roads from its current classification of “Class V”, to “Class V to summer camps”. (By Petition) (Majority vote required)

RESULTS – Article was Tabled

18. To see if the Town will vote to establish an Agricultural Commission as permitted by RSA 674:44-e. This commission to consist of 3 to 7 members and up to 5 alternate members to be appointed by the Board of Selectmen for a term of 3 years. (By Petition) (Majority vote required)

RESULTS – Passed

19. To see if the Town will vote to deposit 100% with an annual cap of \$1,000.00 of the revenues collected pursuant to RSA 79-A (The land use change tax) in the Conservation Fund in accordance with RSA 36-A:5 III as authorized by RSA 79-A:25 II. (By Petition) (Majority vote required)

RESULTS – Article was Tabled

20. To see if the Town will vote to raise and appropriate the selectmen’s recommended sum of \$604,775.00 for the operating budget. Said sum does not include special or individual articles addressed. (Majority vote required)

An amendment was called to make an adjustment to remove \$1,100 and put back \$15,000 to balance \$619775.00 for additional snow and ice removal.

Same amendment to reduce line item 4152.350 to Avitar by \$5,000.00 from \$13,447.00 to \$8,447.00

The amendment was voted on and passed as read.

21. To see if the Town will vote to advise all elected officials to attend at least one training session per year that is applicable to the

responsibilities of the position to which they were elected. (By Petition) (Majority vote required)

RESULTS – Passed

22. To see if the Town will adopt the following resolution:

A RESOLUTION IN SUPPORT OF CONSERVING ALL OR PART OF THE MOOSE MOUNTAIN SKI AREA.

WHEREAS, the Moose Mountain ski Area is one of the most visible and scenic features of the town of Brookfield; and

WHEREAS, The Moose Mountain Ski Area has provided the residents of Brookfield with the opportunity for various forms of outdoor recreation for many decades; and

WHEREAS, the Moose Mountain Ski Area is a Core Focus Area of the Land Conservation Plan for New Hampshire's Costal Watersheds, prepared for the New Hampshire Estuary Program and Costal Program; and

WHEREAS, the people of Brookfield wish to preserve most or all of the Moose Mountain Ski Area in its natural and undeveloped state in order to protect the amenities described above;

NOW, THEREFORE BE IT RESOLVED that the Town supports efforts to permanently protect the Moose Mountain Ski Area by a conservation easement and/or ownership by a non-profit organization or government agency whose mission is the protection of natural resources. (By Petition) (Majority vote required)

RESULTS - Passed by a show of hands – 47 Yes / 18 No

NOTES:

Warrant Articles

Town Meeting March 10, 2009

State of New Hampshire

To the inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Offices in said Brookfield on Tuesday the Tenth of March, next, to act upon Article 1 through 5 by official ballot. Polls will be open from 1:00 PM to 6:00 PM.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 PM to act upon the following Articles 6 through 22.

1. To choose all necessary Town Officers for the coming year – by ballot.
2. Are you in favor of adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows? To establish a workforce housing overlay district in which affordable workforce single-family and multifamily housing would be permitted in compliance with RSA 674:58-61? (Majority vote required)
3. Are you in favor of adoption of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows? To allow the subdivision of lots that are a minimum of ten (10) acres on a Class VI road into smaller non-buildable lots of five (5) acres or more which could be used as wood lots. (Majority vote required)
4. Are you in favor of adoption of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows? To allow not more than one accessory dwelling unit (ADU) per deeded lot contained either within a single family residence (SFR) or an accessory building. (Majority vote Required)
5. Are you in favor of adoption of Amendment No. 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows? To accommodate and regulate the installation of small

wind energy systems in appropriate locations while minimizing any adverse visual, safety, and environmental impacts of the system. (Majority vote required)

6. To see if the Town will vote to raise and appropriate the sum of \$500.00 to be added to the Capital Reserve Fund known as the Scholastic Recognition Award Fund. The Selectmen recommend this appropriation. (Majority vote required)
7. To see if the Town will vote to raise and appropriate \$2,000.00 to be added to the Expendable Trust Fund known as the Town Building Office Equipment Fund. The Selectmen recommend this article. (Majority vote required)
8. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the Expendable Trust Fund known as the Town Buildings and Grounds Maintenance Fund. The Selectmen recommend this appropriation. (Majority vote required)
9. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the Capital Reserve Fund known as the Town Road Maintenance Equipment Fund. The Selectmen recommend this appropriation. (Majority vote required)
10. To see if the Town will vote to raise and appropriate the sum of \$60,000.00 to be added to the Road and Bridge Repair Capital Reserve Fund. The Selectmen recommend this appropriation. (Majority vote required)
11. To see if the Town will vote to appropriate \$60,000.00 for the repair of Town roads with the said sum to be withdrawn from the Road and Bridge Repair Capital Reserve Fund. (Majority vote required)
12. To see if the Town will vote to raise and appropriate \$60,000.00 for the building of a Town Salt Barn. Such sum to be offset by \$40,000.00 from the Salt Barn Trust Fund which comes from the Capital Reserves and Expendable Trust. The balance of \$20,000.00 to come from taxation. (Majority vote required)
13. To see if the Town will vote to raise and appropriate the sum of \$3,744.00 to be placed in Capital Reserve for the Parks and Recreation Fund from fund balance (surplus). This sum represents amounts received from donations for this purpose. The Selectmen recommend this article. (Majority vote required)

14. Shall we delegate the duties and responsibilities of the Cemetery Trustees to the Board of Selectmen? The Selectmen recommend this article. (Majority vote required)
15. To see if the Town will vote to authorized the Board of Selectmen, indefinitely, until rescinded, to dispose of tax deeded property as justice may require, pursuant to RSA 80:80, when in their judgment it is in the best interest of the Town to do so. The Selectmen recommend this article. (Majority vote required)
16. To see if the Town will vote to establish a Conservation Fund as authorized by RSA 36-A:5, with the fund to be held by the municipal treasurer (RSA 41:29). (Majority vote required)
17. To see if the Town will vote to deposit 100% (with a cap of \$5,000.00) of the revenues collected pursuant to RSA 79-A (the land use change tax) in the Conservation Fund in accordance with RSA 36-A:5 III as authorized by RSA 79-A:25 II. (Majority vote required)
18. To see if the Town will vote to raise and appropriate the sum of \$500.00 to fund the Conservation Commission for the year 2009. This sum shall be from the general fund and not tied directly to Current Use Tax change collections by the Town. (By Petition) The Selectmen recommend this article. (Majority vote required)
19. To see if the Town will vote to establish a Brookfield Heritage Commission in accordance with the provisions of RSA 673 and RSA 674 and to authorize the Selectmen to appoint five citizens as members of the Heritage Commission pursuant to RSA 673:4-a and 673:5 and to appoint up to five additional citizens as alternate members, or take any other action relating thereto. (Majority vote required)
20. To see if the Town will vote to raise and appropriate the sum of \$500.00 to carry out the purposes of the Heritage Commission and to establish a Heritage Fund in accordance with the provisions of RSA 674:44 a-d. The whole or any part of the money so appropriated in any year and any gifts of money received pursuant to RSA 674:44-b shall be placed in a Heritage Fund and allowed to accumulate from year to year. Money may be expended from such fund by the Heritage Commission for its purposes without approval of the Town Meeting (RSA 674:44-d,1). (Majority vote required)

21. To see if the Town will vote to adopt the provision of RSA 79-F relating to the taxation of qualifying farm structures and land under farm structures, as described in RSA 79-F: 1-12. (Majority vote required)
22. To see if the Town will vote to raise and appropriate the Selectmen's recommendation sum of \$615,841.00 for the Operating Budget. Said sum does not include special or individual articles addressed. (Majority vote required)

NOTES:

2008 Operating Budget
(Warrant Articles NOT Included)

General Government

Executive	24,800
Election, Registration & Vital Statistics	19,877
Financial Administration	36,851
Legal Expenses	15,000
Personnel Administration	7,567
Planning & Zoning	10,883
Buildings	27,400
Cemeteries	500
Insurance	3,000
Regional Associations	1
Other	2,650

Public Safety

Police / Fire / Ambulance	175,002
Forestry	3,502
Building Inspections	5,650
Emergency Management	1,000

Highways & Streets

Highways & Streets	176,501
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Sanitation

Solid Waste Disposal	71,180
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Health

Pest Control	2,000
Health Agencies / Hospitals	3,000

Direct Assistance

Administrative & Direct Assistance	17,200
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Culture & Recreation

Library – Gafney	11,000
Agricultural Commission	500
Heritage Commission	100
Park & Recreation	1
Patriotic	150

Conservation

Administration	<u>526</u>
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TOTAL

\$615,841

Town Budget – 2008
(Warrant Articles Included)

Account Number	Description	2008 Appr.	2008 Act.	WA #	2009 Proposed
General Government					
4130	<i>Executive</i>	23,800	22,957		24,800
4130.101	- Selectmen's Salary	15,000	15,000		15,000
4130.102	- Board Secretary Salary	1,800	1,966		1,800
4130.200	- Board Expenses	4,500	3,303		4,500
4130.210	- Office Equipment	2,000	2,186		3,000
4130.300	- Public Notices	500	501		500
4140	<i>Registration, Vital Statistics</i>	17,068	15,446		16,557
4140.101	- Town Clerk Salary	13,000	13,000		13,000
4140.102	- Deputy Clerk Salary	1,200	940		1,200
4140.200	- Expenses	1,347	595		1,347
4140.270	- Mileage	200	4		200
4140.310	- Dues & Workshop	770	908		810
4140.320	- Internet	551	0		0
4141	<i>Supervisor of the Check List</i>	5,537	2,211		2,700
4141.101	- Salaries	3,637	1,965		1,500
4141.200	- Expenses	1,700	44		800
4141.270	- Mileage	100	52		100
4141.300	- Public Notices	100	151		300
4142	<i>Elections</i>	3,307	3,206		620
4142.101	- Salaries – Moderator, Election Officials	2,525	2,349		254
4142.200	- Expenses	505	780		287
4142.270	- Mileage	100	0		1
4142.300	- Public Notices	100	0		1
4142.310	- Dues, Workshops	77	76		77
4150	<i>Treasurer</i>	3,780	4,383		3,751
4150.100	- Treasurer Salary	3,000	3,000		3,000
4150.200	- Expenses	575	1,383		575
4150.210	- Software	180	0		1
4150.310	- Dues & Workshop	25	0		175
4151	<i>Tax Collector</i>	16,236	15,606		16,863
4151.100	- Tax Collector Salary & Fees	12,500	12,500		12,500
4151.102	- Deputy Tax Collector Salary	800	150		800
4151.200	- Expenses	753	1,286		913
4151.210	- Software	1,383	1,202		1,550
4151.270	- Mileage	200	0		300
4151.310	- Dues & Workshop	600	468		800
4152	<i>Assessor/Assessor Clerk</i>	15,711	13,991		16,233
4152.100	- Assessor Clerk Salary	4,698	4,562		4,725

4152.201 – Expenses & Supplies	150	55	200
4152.210 – Software	1,376	0	1,202
4152.270 – Mileage	40	18	50
4152.310 – Dues & Workshop	250	20	150
4152.320 – Tax Map Maintenance	750	0	750
4152.350 – Assessor Contract (Avitar)	8,447	8,263	9,156
Assessor Contract (Avitar) Other	0	1,073	0
4152 Timber Monitor	1,941	0	4
4152.101 – Timber Monitor – Salary	1,700	0	1
4152.202 – Expenses	200	0	1
4152.271 – Mileage	40	0	1
4152.311 – Dues & Workshop	1	0	1
4153 Legal Expenses	18,000	4,515	15,000
4153.301 – Selectmen	7,000	1,811	5,000
4153.302 – Planning Board	6,000	2,235	5,000
4153.303 – Zoning Board	5,000	469	5,000
4154 Trustee of the Trust Funds	435	443	435
4154.100 – Trustee of Trust Fund Salary	435	435	434
4154.200 – Expenses/Dues	0	8	1
4157 Auditing	1,125	445	1,125
4157.100 – Auditing Salary	300	300	300
4157.200 – Expenses	25	45	25
4157.350 – MS-5	800	100	800
4170 Personnel Administration	6,007	5,240	6,007
4170.1 – FICA	5,200	4,449	5,200
4170.2 – Workers Comp. Insurance	807	791	807
4191 Planning Board & ZBA	7,725	4,355	9,822
4191.100 – Secretary Salary	3,000	2,316	5,040
4191.200 – Expenses	475	365	475
4191.250 – Planning & Development	2,500	60	2,500
4191.300 – Public Notices	500	851	500
4191.310 – Dues & Workshop	1,250	762	1,307
4192 Zoning Board of Adjustment	1,061	380	1,061
4192.100 – Secretary Salary	360	68	360
4192.200 – Expenses	400	102	400
4192.300 – Public Notices	300	151	300
4192.310 – Dues & Workshop	1	60	1
4194 Buildings	27,300	21,478	27,400
4194.100 – Cleaning – Salary	600	350	600
4194.200 – Expenses	0	105	100
4194.210 – Repairs	2,000	4,189	2,000
4194.230 – Maintenance	5,500	3,401	5,500
4194.240 – Shoveling Snow/Mowing/Open	1,200	0	1,200
4194.401 – Fuel	16,200	12,038	16,200
4194.402 – Telephone	1,200	1,344	1,200

4194.404 – Internet	600	50	600
4195 Cemeteries	500	0	500
4196 Insurance	3,000	2,952	3,000
4197 Regional Association	1	0	1
4199 Other General Government	5,300	770	2,650
4199.500 – Contingency	2,000	0	1,000
4199.400 – Archival – Record Processing	2,600	540	850
4199.450 – Supplies	0	230	100
4199.500 – Scholarship	700	0	700
4210 Public Safety	165,089	165,089	175,002
4211.300 – Fire/Police/Ambulance	165,089	165,089	175,002
4225 Forestry	4,001	501	3,502
4225.300 – Forestry Inspection	1,000	0	1
4290.2 – Forest Fire Control	1,000	97	1,000
4290.3 – Forest Fire Management	1,500	353	1,250
4290.4 – Dry Hydrants	1	0	1
4290.5 – Equipment / Truck Maint.	500	50	1,000
4290.6 – Mileage	0	0	250
4240 Building Inspection	6,900	2,078	5,650
4240.100 – CEO / Building Inspector Salary	5,750	1,926	4,500
4240.200 – Expenses	500	152	500
4240.270 – Mileage	100	0	100
4240.310 – Dues & Workshop	550	0	550
4290 Emergency Management	5,000	7,505	1,000
4290.300 – Emergency Management	5,000	7,505	1,000
4312 Highway & Streets	176,501	159,847	176,501
<i>Road Improvements</i>			
4312.351 – Labor & Equipment	26,250	0	26,250
4312.352 – Materials	18,000	0	18,000
4312.354 – Other	1	0	1
<i>Summer Maintenance</i>			
4312.361 – Summer – Labor & Equip.	26,000	59,343	26,000
4312.362 – Summer – Materials	10,000	11,595	10,000
<i>Snow and Ice Removal</i>			
4312.371 – Road Agent – Labor & Equip.	77,000	54,436	77,000
4312.372 – Snow & Ice Control Supplies	10,000	17,628	10,000
4312.380 – Town Truck & Equip. Expenses	6,500	16,188	6,500
4312.385 – Shop Supplies	2,000	582	2,000
4312.310 – Workshops / Dues	750	75	750
4323 Sanitation	72,459	72,459	71,180
4323.350 – Solid Waste Disposal	72,459	72,459	71,180
4414 Health	2,000	1,604	2,000
4414.100 – Animal Control Salary	1,500	1,371	1,500
4414.200 – Expenses	500	234	500

4415	Health Agencies & Hospital	3,721	2,721	3,000
4415.400	- Huggins Hospital	500	0	0
4415.401	- Northern Human Services	358	358	358
4415.402	- VNA-Hospice	2,363	2,363	2,142
4415.403	- Meals on Wheels	500	0	500
4445	Direct Assistance	7,200	10,182	17,200
4445.400	- Vendor Payments	2,000	6,982	12,000
4445.401	- Tri-County CAP	4,000	2,000	4,000
4445.402	- Food Pantry	1,200	1,200	1,200
4520	Parks & Recreation	2,000	0	1
4550	Library	10,500	10,500	11,000
4583	Patriotic Purposes	150	0	150
4589	Agricultural Commission	0	0	500
4589.300	- Supplies and Postage	0	0	300
4589.301	- Miscellaneous - Signs	0	0	100
4589.310	- Dues and Workshops	0	0	100
4611	Conservation Commission	520	493	526
4611.200	- Administration	0	343	0
4611.300	- Dues	225	150	225
4611.301	- Miscellaneous - Signs	145	0	1
4611.310	- Workshops, Activities	150	0	300
4619	Heritage Commission	0	0	100
4900	Capital Outlay	60,000	99,287	120,000
4909.3	- Shim Garney Rd.	60,000	99,287	0
4909.4	- Repair Pleasant Valley, Lyford, Eaton Rds.			11 60,000
4909.	- Build Sand & Salt Shed			12 60,000
4915	Trans. To Capital Reserve	85,500	85,500	75,244
4915.100	- Road Equipment Fund	5,000	5,000	9 5,000
4915.101	- Road & Bridge Repair	60,000	60,000	10 60,000
4915.300	- Sand & Salt Shed	20,000	20,000	0
4915.400	- Scholastic Fund	500	500	6 500
4915.	- Park and Recreation Fund	0	0	13 3,744
4915.	- Conservation Fund	0	0	17 5,000
4915.	- Conservation Fund	0	0	18 500
4915.	- Heritage Fund	0	0	20 500
	Trans. To Expendable Trust	7,000	7,000	7,000
4916.102	- Building Maint. Fund	5,000	5,000	8 5,000
4916.106	- Office Equipment	2,000	2,000	7 2,000
TOTAL APPROPRIATIONS		766,375	743,407	818,085

Account of Revenue Number Description	2008 Appr.	2008 Act.	WA #	2009 Proposed
<i>Taxes</i>	<i>9,200</i>	<i>25,867</i>		<i>15,800</i>
3120 – Land Use Change	1,000	6,190		5,600
3185 – Yield Taxes	3,000	11,924		5,000
3187 – Excavation Taxes	200	181		200
3189 – Other Taxes				
3190 – Interest & Penalties	5,000	7,572		5,000
<i>License, Permits, Fees</i>	<i>110,100</i>	<i>125,165</i>		<i>109,700</i>
UCC Filing & Cert.				
3220.1 – Motor Vehicle Permits	100,000	113,940		100,000
3220.2 – Motor Vehicle Permit Fees	5,000	3,193		5,000
3230 – Building Permits	3,000	4,249		2,500
3290 – Other Lic. & Permits	2,000	3,505		2,100
3292 – Planning & Zoning Board Fees	100	278		100
<i>From State/Fed. Gov.</i>	<i>53,693</i>	<i>71,761</i>		<i>56,628</i>
3351 – Shared Revenue	5,000	6,212		5,000
3352 – Rooms & Meals Tax	20,000	30,269		20,000
3353 – Highway Block Grant	27,393	27,299		31,628
Other State Grants & Reimbursements	1,300	7,981		0
<i>Misc. Revenue</i>	<i>12,650</i>	<i>10,644</i>		<i>7,650</i>
3501.2 – Sale of Books, Mugs, etc.	100	125		100
3501.3 – Copies	500	809		500
3501.4 – Regs	50	5		50
3502 – Interest on Investment	12,000	9,563		7,000
3508 – Contributions	0	142		0
<i>Interfund OP Trans In</i>	<i>60,000</i>	<i>60,000</i>		<i>100,000</i>
3915.4 – Road & Bridge Repair	60,000	60,000		60,000
3915. - Sand and Salt Shed	0	0		40,000
<i>TOTAL REVENUES</i>	<i>245,643</i>	<i>293,437</i>		<i>289,778</i>

The Board of Selectmen

The year 2008 was a record setting year. Torrential rain storms washing out roads, a record 159 inches of snow, gas costs of over \$4.00 per gallon and diesel at \$5.00 per gallon; all this increased our costs. Paving seriously impacted our budget. Despite this impact, Garney Road and Moose Mountain paving was completed as scheduled. Some of this expense came from Operations and Maintenance Funds. At the March 2008 Town Meeting, the voters appropriated an additional \$15,000 for snow removal costs. Despite the cost increases, Brookfield has lived within its budget.

One of the projects completed this year is the installation of an underground 1000 gallon propane tank and the installation of the new Town generator. This generator can power the Town House, Town Hall and the Maintenance Barn at the same time. During the December 2008 ice storm, the Town House was activated as an emergency shelter.

The Selectmen have been able to decrease the town tax rate slightly and at the same time increase the reserve fund from eight to ten percent. The proposed budget for next year is basically level. We are doing everything we can to help in these difficult times.

To improve the quality of service provided to Brookfield tax payers the Selectmen have instituted some changes. Starting in January 2009, there will be people working in the Town Hall five days a week. The Town Clerk works Monday and Tuesday; Assessor Clerk works Wednesday; the Code Enforcement Officer works Thursday; the Selectmen work the first and third Friday and the Tax Collector works the second and fourth Friday. Additionally, the Selectmen are taking responsibility for the Timer, Gravel and Wetlands permits.

To save from having to drive to and from the Post Office on a daily basis the Selectmen are having a mail box installed at the Town Hall. This saves time, effort and box rental costs. The new mailing address is 267 Wentworth Road, Brookfield, NH 03872.

Thanks to the improvement in the budgeting process started by former Selectman Bill Nelson, the budgeting process is much faster and easier to accomplish.

With a few exceptions, all departments lived within the Operations and maintenance portion of the budget. Emergency Management was over-budget due to the expense of installing the new generator, propane tank and electrical connections. Welfare costs have increased significantly and we have budgeted appropriately for 2009.

We are pleased to end the 2008 year with a surplus. All unspent money reverts to the General Fund where it collects interest and helps keep the tax rate down. We thank all those who helped to keep expenses down.

The spirit of volunteerism, and the willingness to get involved in Town government is essential to our community affairs. The Selectmen appreciate your efforts, input and support. For more information on how you can get involved, please go to our Town Web Site (a work in progress) at www.brookfieldnh.org.

Respectfully submitted,
Ernie Brown, Chairman
Clifton Camp, Selectman
Craig Evans, Selectman

Moderator

2008 was a busy year for the town with four (4) elections and one (1) Town Meeting.

Voter turnout was as follows: Presidential Primary 71.4%; Town and School District Elections 40.3%; Town Meeting 18%; State Primary 33% and State and National General Elections 89.3%.

At the end of the year, Brookfield had 524 registered voters.

2009 will be a normal "off" year with only the Town and School District Elections followed by the Town Meeting on Tuesday, March 10th.

I want to take this opportunity to thank all the election officials and workers for their dedication and outstanding performance in their duties this past year.

Respectfully Submitted,
Dick Peckham
Moderator

Tri-County Community Action

Tri-County Community Action/Carroll County is requesting \$4,000 in funding from the Town of Brookfield at your 2009 Town meeting to help support its Community Contact programs. Community Contact is the field services arm of the Tri-County CAP. Our purpose is to assist low-income, elderly and disabled persons to solve problems and meet their physical and financial needs. We accomplish this by providing information, counseling, referrals, budget counseling, guidance and organizational assistance and by effectively linking households with CAP assistance programs and using community resources.

Below is the breakdown of assistance that the Carroll County Community Contact office provided to the 45 residents of Brookfield who were served over the last year from July 1, 2007 to July 30, 2008:

Fuel Assistance	17 households	\$10,605
Weatherization	1 household	\$ 2,273
Electric Assistance	9 households	\$ 4,068
Homeless Prevention	3 households	\$ 5,670

TOTAL		\$22,616
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Tri-County Community Action provides necessary services for the less fortunate citizens in our communities, who would otherwise have to seek help from the Town. We are depending upon funding from your Town and neighboring communities countywide. The local funds are used to make available local intake and support for federal and state programs including fuel assistance, electric assistance, homeless prevention, weatherization and electric utility conservation programs. We are also the conduit through which the USDA Surplus Food gets distributed to 14 food pantries, 1 Dinner Bell and a nursing home throughout Carroll County.

We greatly appreciate the support and look forward to continued cooperation and partnership with your Town's residents, elected officials and staff. If you have any questions, please do not hesitate to call me at 888-842-3835 x107.

Sincerely,

Paula Abraham

Community Contact Manager

Gafney Library, Inc.

The successes of the library can be measured in several ways this year. First, the warrant article passed by voters last March allowed the library to become automated. All circulating items, which include books, audio books, music and movies, are listed on internet based software which will allow patrons to access the library catalog to view collection items and to set up a password protected library account. Better tracking of items and comprehensive administrative reports are also offered through the automation software. A soon to be unveiled library website will feature access to that catalog. Library board members and staff thank the Brookfield voters for their financial supports of this project.

Library circulation reports are an annual measure of progress. 2008 showed an increase of 12% in circulating items and an increase of 15% in the number of patrons using the library. Patrons can attest to the fact that space in the library is constrained at best. The board continues to pursue courses of funding and expertise in long range planning to address those space constraints. Several fundraisers are planned for 2009 to bring in both operating income and money for capital funding.

The summer reading youth program, "G'Day for Reading" brought in 87 children, 56 of whom actively read 489 books and spent 13,000 minutes reading them. 109 adults and 184 children attended 16 programs. The library's largest audience to day (62 adults, 57 children) attended the summer's end celebration held in the Opera House featuring return magician Peter Boie.

The Literacy Program included an onsite formal GED testing program which began in February 2008. 31 students registered for the test; 16 students passed the bank of five subjects to obtain a GED certificate. Literacy Program Coordinator/Career Counselor Rosemary Stewart met with 37 people to do career searches, create resumes, complete on-line job applications and pursue higher education opportunities including college/finance information, apprenticeships and training programs. GED Coordinator Dot Currier met with 59 individuals who made 393 visits to the Wednesday drop-in center. Intake assessment specialists Nancy DeHart and Sharon Norby worked with volunteers Barbara Wadleigh and Deb Joyce to create curriculum for those students to increase reading, math and other skills necessary to pass the GED test.

The Friends of Wakefield Libraries donated funding for the youth summer reading program and the downloadable audio books subscription from the New Hampshire State Library which is available free to library patrons.

Where would we be without the loyal volunteers who work regularly at the library? Regular volunteers volunteering on a consistent basis put in over 900

hours during 2008. Special thanks go to Sherry Bryant who worked tirelessly to place barcodes on the over 16,000 items for the new automation project.

Special recognition goes to Titia Bozuwa who retired from the Board of Directors this year after serving as a member of the board for 28 years. Titia remains on the board as a member emeritus. The current board members of the Gafney Library are: President – Jim Murfey, Vice-President – Toni Sanborn, Secretary – Carol Jeffrey, Treasurer – Stan Lombara, Members-at-Large – Tom Lavendar, Dulcie Lavendar, Marcia Hodsdon, Mark Dobson and Alternates – Barbara Wadleigh, Cecille Arnote and Sharon Theiling.

Respectfully Submitted,
Beryl Donovan
Library Director

Archivist Report

Perhaps the most significant news of 2008 for the Brookfield Town Archives was the award of a N.H. Moose Plate Grant to the Town for the professional conservation of the third Town Record Book, which covers the years 1826-1845. The grant of \$5,055 is the result of the application I submitted on behalf of the town. In previous years, the residents of the Town had voted to spend more than \$6,600 on the professional conservation of the first two Town Records Books, covering the years 1778-1826. For many years, by warrant article at annual Town Meeting, voters have added funds to the Capital Reserve Account for the on-going conservation of Town Records. In addition to the conservation by the Northeast Document Conservation Center in Andover, MA, microfilms of the entire book have been made, and will be deposited at the NH State Library and the NH State Archives, both in Concord.

I have continued to work at arranging and describing the records of the various Boards, Commission, Committees and Departments of the Town. It appears that the town now has a complete set of minutes for the Planning Board, since its creation, as well as for the Zoning Board of Adjustment. The arrangement of Selectmen's files by subject has been the other focus this past year, and will continue into 2009.

Additionally, the usual requests for genealogical information and vital records have been researched as time allows.

The photograph collection of the Town, also stored in the vault, has been re-organized into a computer database this past year by Hannah Graham, then a

Kingswood senior and granddaughter of Town Historian, Carolyn Chase. This arrangement will facilitate searching the database for specific photos.

As in previous years, we are always interested in looking at your Brookfield related photos and documents which record the personal, social and political history of the Town. Contact me with items you might be willing to share by either photocopy or donation to the Archives.

Respectfully Submitted,
Craig Evans
Consulting Archivist

Auditor Report

The accounts of the Town of Brookfield for the year 2008 will be audited in February 2009. The Auditor's Report is expected to be completed in April 2009 and will be available for public inspection at the Selectmen's office, once received.

Treasurer Report

January 1, 2008 – December 31, 2008

During 2008, the Town bought property and yield taxes in the amount of \$44,145.07. This amount is not included in the following reports as either revenues or expenditures. Any portions of those liens that have been redeemed are reflected in the reports.

Once again the Town did not need to borrow any money in anticipation of taxes. This continues to be a great saving to the Town in interest payments and to me and the Selectmen in the form of paperwork.

Reminder: There will be a \$25.00 fee charged for any check returned by the bank for insufficient funds. Payment of the fee and the check must be made in cash, certified check or money order.

The following reports are true summaries taken from the books of the Treasurer for the period January 1, 2008 through December 31, 2008 and are complete to the best of my knowledge and belief.

Respectfully Submitted,
Daniel R. O'Neill
Treasurer

Cash Book Accounts

Bank of New Hampshire (general checking)		
Balance – January 1, 2008		633,478.31
Deposits	2,025,420.05	
Offset Check 6613	246.08	
Interest Earned	9,562.85	
Uncovered Returned Checks	0.00	
Expense Refunds	<u>1,004.26</u>	
		2,036,233.24
Paid by Selectmen's Orders		<u>-2,064,970.20</u>
Balance – December 31, 2008		\$ 604,741.35
Other Cash		
Town Clerk's Petty Cash	75.00	
Planning Board Petty Cash	200.00	
Amount Held in Escrow	<u>0.00</u>	
		<u>275.00</u>
TOTAL CASH		\$ <u>605,016.35</u>

DETAILED REPORT of REVENUES

January 1, 2008 – December 31, 2008

REVENUE FROM TAXES

3100.130 – Overpayment Refunds	-21,433.96
3110.110 – Prop Tax – Other	1,715,418.05
3115.100 – Lien Redemptions	20,524.01
3120.100 – Land Use Taxes – Current Yr	6,190.00
3185.100 – Yield Taxes – Current Yr	11,923.98
3187 – Excavation Tax	<u>181.10</u>

TOTAL FROM TAXES

\$ 1,732,803.18

PENALTIES AND INTEREST

3190.100 – Yield Tax Interest	.01
3190.110 – Prop Tax Interest	6,391.56
3190.120 – Lien Interest	1,035.31
3190.130 – Late Land Use Penalty	45.67
3190.140 – Activity Tax Interest	44.91
3190.150 – Other Interest & Penalty	<u>55.00</u>

TOTAL FROM PENALTIES AND INTEREST

\$ 7,672.46

REVENUE FROM FEES AND PERMITS

3220.120 – Returned Check	211.50
3220.100 – Motor Vehicle Permit Fees	114,488.50
3220.200 – DMV Permit Fees – Town Clerk	2,432.50
3230.100 – Building Permits - Construction	3,949.66
3230.110 – Building Permits – Other	299.59
3290.100 – Dog Licenses	1,148.50
3290.101 – Dog License Fines	147.50
3290.110 – Land Fill Permits	1,975.00
3290.120 – Other	<u>234.00</u>

TOTAL FROM FEES AND PERMITS

\$ 124,886.75

TOTAL PLANNING AND ZBA

\$ 278.41

REVENUE FROM OTHER GOVERNMENTS

3351 – Shared Revenue Block Grant	6,212.00
3352 – Rooms & Meals Tax Dist	30,269.39
3353 – Highway Block Grant	27,298.59
3359 – Other State Grand & Reimburs	<u>7,980.77</u>

TOTAL FROM OTHER GOVERNMENTS

\$ 71,760.75

REVENUE FROM OTHER SOURCES

3501.200 – Book & Mügs, etc.	125.00	
3501.300 – Copies & Other	809.04	
3501.400 – Regs	5.00	
3502 – Interest of Investments	9,562.85	
3508 – Contributions & Donations	<u>142.00</u>	
TOTAL FROM OTHER SOURCES		\$ 10,643.89

TRANSFER FROM CAPITOL RESERVE

3915.400 – Road & Bridge Repair	<u>60,000.00</u>	
TOTAL TRANSFER FROM CAPITOL RESERVE		\$ 60,000.00

GRAND TOTAL of REVENUES **\$ 2,007,945.44**

DETAILED REPORT of EXPENDITURES

January 1, 2008 – December 31, 2008

4130 – EXECUTIVE

4130.101 – Salary – Selectmen		
Brown, Ernest	5,000.00	
Camp, Clifton	5,000.01	
Evans, Craig	3,750.00	
Nelson, Sr., William	1,250.01	
4130.102 – Salary – Secretary		
Sonricker, Jennifer A	1,616.00	
Watts, Lynn C	350.00	
4130.200 – Board Expenses	3,303.20	
4130.210 – Office & Computer Sup	2,186.16	
4130.300 – Public Notice – Selectmen	<u>501.30</u>	
TOTAL EXECUTIVE		\$ 22,956.68

4140 – REGISTRATION, VITAL STATISTICS

4140.101 – Salary – Town Clerk		
McGinley, Virginia	13,000.00	
4140.102 – Salary – Deputy Town Clerk		
Sonricker, Jennifer	940.00	
4140.200 – Expenses	595.06	
4140.270 – Mileage	3.74	
4140.310 – Dues & Workshops	<u>907.69</u>	
TOTAL REGISTRATION, VITAL STATISTICS		\$ 15,446.49

4141 – ELECTION

4141.101 – Salary – Election/Registration		
Leary, Carol	699.63	
Perry, Cheryl	395.13	
Russo, Adeline H.	870.00	
4141.200 – Expense	43.79	
4141.270 – Mileage	51.80	
4141.300 – Public Notice – Elect	<u>150.50</u>	
TOTAL ELECTION		\$ 2,210.85

4142 – ELECTION MODERATOR

4142.100 – Salary		
Peckham, Richard	409.63	
Blomster, George	398.76	
Blomster, Marian	39.88	
Brown, Susan	94.25	
Bryant (ballot clerk), Sherry	58.00	
Bushman, Marilyn	134.13	
Colman, Charlotte	166.76	
Fetter, Tammy	54.38	
Leonard, Earline	122.38	
McKown, Robert	36.25	
Moore, Geraldine	87.00	
Nelson, John	61.63	
Peckham, Diana	47.13	
Pierce, Amanda	43.51	
Pike, Martha	76.13	
Russo, Robert	246.51	
Vanderpool, Douglas	282.76	
4142.200 – Expenses	780.42	
4142.310 – Dues & Workshops	<u>76.26</u>	
TOTAL ELECTION		\$ 3,205.77

4150 – FINANCIAL ADMINISTRATION

4150 - Treasurer	
4150.100 – Salary – Treasurer	
O'Neill, Daniel R.	3,000.00
4150.200 – Expenses	1,383.01
4151 – Tax Collector	
4151.101 – Salary – Tax Collector	
Peckham, Diana	12,500.00
4151.102 – Salary – Deputy	
Sonricker, Jennifer	150.00

4151.200 Expenses – Other	71.52		
4151.320 – Dues & Workshops	468.00		
<i>4152 – ASSESSOR / ASSESSOR CLERK</i>			
4152.112 – Salary – Assessor Clerk			
Frazier, Pamela	4,561.88		
4152.271 – Mileage – Clerk	18.00		
4152.311 – Dues & Workshops – Clark	20.00		
4152.320 – General Expenses	1,214.93		
4152.350 – Assessor Contract – Avitar	8,263.40		
4152.360 – Software	1,202.00		
4153.320 – Expense – Clerk	55.49		
4153.330 – Assessor	1,072.72		
<i>4154 – TRUSTEES OF TRUST FUNDS</i>			
4154.100 – Salary – Trustees			
Bowker, John	100.00		
Lavender, Thomas	100.00		
Pike, Martha	235.00		
4154.200 – Expenses	8.46		
<i>4157 – AUDITING</i>			
4157.100 – Salary – Auditing			
Abrahamson, Len	150.00		
Berry, Steve	150.00		
4157.200 – Expenses	44.50		
4157.350 – Outside Audit – MS 5	<u>100.00</u>		
TOTAL FINANCIAL ADMINISTRATION		\$	34,868.91
<i>4153 – LEGAL EXPENSES</i>			
4153.301 – Legal – Selectmen			
Mitchell & Bates	776.00		
Susan Slack, Esq.	1,035.00		
4153.302 – Legal – Planning Board			
Mitchell & Bates	1,080.00		
Susan Slack, Esq.	1,155.00		
4153.303 – Legal – Zoning			
Mitchell & Bates	438.70		
Susan Slack, Esq.	<u>30.00</u>		
TOTAL LEGAL EXPENSES		\$	4,514.70
<i>4155 – PERSONNEL ADMINISTRATION</i>			
4155.300 – Benefits – FICA	4,449.22		
4155.301 – Workers Compensation Ins	<u>791.00</u>		
TOTAL PERSONNEL ADMINISTRATION		\$	5,240.22
<i>4191 – PLANNING AND ZONING</i>			
4191.100 – Salary – Secretary			
Stokes, Gail	1,090.00		

Witham, Jacquelyn E.	156.00		
Nick, George	1,070.00		
4191.200 – Expenses	365.30		
4191.250 – Planning & Development	60.33		
4191.300 – Public Notices	851.00		
4191.310 – Dues & Workshops	<u>761.93</u>		
TOTAL PLANNING & ZONING		\$	4,354.56
<i>4192 – ZBA</i>			
4192.100 – Salary – Secretary			
Sonricker, Jennifer A	67.50		
4192.200 – Expenses	101.94		
4192.500 – Public Notices	150.50		
4192.310 – Dues & Workshops	<u>60.00</u>		
TOTAL PLANNING AND ZBA		\$	379.94
<i>4194 – GENERAL GOVERNMENT BUILDINGS</i>			
4194.100 – Salary – Cleaning			
DeBow, Eleanor	350.00		
4194.200 – Expenses	105.44		
4194.220 – Repairs	4,188.97		
4194.230 – Maintenance	3,401.12		
4194.401 – Fuel / Electric	12,037.55		
4194.402 – Telephone	1,344.47		
4194.404 – Internet	<u>50.00</u>		
TOTAL GENERAL GOVERNMENT BUILDINGS		\$	21,477.55
<i>4196 – Insurance not Otherwise Alloc't'd</i>	<u>2,951.99</u>		
TOTAL INSURANCE		\$	2,951.99
<i>4199 – OTHER GENERAL GOVT.</i>			
4199.400 – Archival	540.00		
4199.450 – Archival Supplies	230.49		
4199.5020 – Scholarship (\$800 awarded by Trustees)			
TOTAL OTHER GENERAL GOVT.		\$	770.49
<i>4210 – PUBLIC SAFETY</i>			
TOTAL PUBLIC SAFETY - Police – Fire – Ambulance		\$	165,089.00
<i>4225 – FORESTRY</i>			
4225.301 – Forest Fire Control	96.76		
4225.302 – Forest Fire Management	353.30		
4225.500 – Truck Maintenance	<u>50.48</u>		

TOTAL FORESTRY -	\$	500.54
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4240 – BUILDING INSPECTION

4240.100 – Salary – CEO

Nason, Edward J	1,848.00
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Sonricker, Jennifer	77.50
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4240.200 – Expenses	<u>152.05</u>
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TOTAL BUILDING INSPECTION	\$	2,077.55
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TOTAL EMERGENCY MANAGEMENT	\$	2,170.66
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4312 – HIGHWAYS AND STREETS

4312.310 – Dues & Workshops	75.00
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4312.360 – Summer Maintenance

4312.361 – T.E.N. Construction	59,343.00
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4312.362 – General Rd. Materials

A.H. Harris & Sons	3,267.36
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Coleman Rental & Supply	100.00
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Longmeadow Supply	621.26
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Middleton Building Supply	1,203.00
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Millenium Roads, LLC	2,382.20
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Ossipee Aggregates	2,306.46
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Pike Industries	773.44
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Sanbornville Auto Supply	291.27
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Windy Ridge Corp	<u>650.00</u>
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TOTAL SUMMER MAINTENANCE	\$	71,012.99
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4312.370 – Snow and Ice Control

4312.371 – T.E.N. Construction	54,436.25
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4312.372 – Materials

Granite State Minerals	2,875.41
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Irving Cash Fuels	982.16
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Morton Salt	3,777.68
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Ossipee Aggregates	<u>9,992.62</u>
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TOTAL SNOW & ICE CONTROL	\$	72,064.12
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4312.380 – TOWN TRUCK & EQUIPMENT EXPENSE

Atlantic Transmission	5,289.42
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Berlin Spring, Inv.	1,071.66
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Crowell's Towing	3,165.90
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EW Sleeper Co	725.06
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Howard P. Fairfield, Inc	1,040.09
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Longmeadow Supply	1,022.95
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Middleton Building Supply	33.63
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Sanbornville Auto Supply	838.15
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Treasurer State of New Hampshire 3,001.03
TOTAL TOWN TRUCK & EQUIP. EXPENSE \$ 16,187.89

4312.385 – SHOP

Airgas 311.72
 Longmeadow Supply 143.65
 Sanborneville Auto Supply 126.47

TOTAL SHOP \$ 581.84

TOTAL HIGHWAYS & STREETS

\$ 159,846.84

TOTAL SANITATION – Town of Wakefield

\$ 72,459.00

4414 – ANIMAL CONTROL

4414.100 – Salary – Animal Control

Blanton Henry M. 1,370.63

4414.200 – Expenses 233.51

TOTAL ANIMAL CONTROL

\$ 1,604.14

4415 – HEALTH AGENCIES AND HOSPITALS

4415.401 – Huggins Hospital 358.00

4415.402 – VNA Hospice 2,363.00

TOTAL HEALTH AGENCIES & HOSPITALS

\$ 2,721.00

4445 – WELFARE – VENDOR PAYMENTS

4445.400 – Vendor Payments 6,981.67

4445.401 – Tri-County Cap – Sr. Meals 2,000.00

4445.402 – Wakefield Food Pantry 1,200.00

TOTAL WELFARE – VENDOR PAYMENTS

\$ 10,181.67

TOTAL LIBRARY – Gafney Library, Inc

\$ 10,500.00

4611 – CONSERVATION

4611.200 – Administration 343.15

4611.300 – Dues & Workshops 150.00

TOTAL CONSERVATION

\$ 493.15

4900 – CAPITAL OUTLAY

4904 – Road Improvements 99,287.43

TOTAL CAPITAL OUTLAY

\$ 99,287.43

4915 – TRANSFER TO CAPITAL RESERVE

4915.200 – Road Equipment 5,000.00

4915.201 – Road & Bridge Repair 60,000.00

4915.202 – Town Meeting Building 20,000.00

TOTAL TRANSFER TO CAPITAL RESERVE

\$ 85,000.00

<i>4916 – TRANSFER TO EXPENDABLE TRUST</i>	
4916.202 – Building Maint. Fund	5,000.00
4916.204 – Scholastic	500.00
4916.206 – Office Equipment	<u>2,000.00</u>
TOTAL TRANSFER TO EXPANDABLE TRUST	\$ 7,500.00
TOTAL TAXES PAID TO COUNTY	\$ 100,057.00
TOTAL TAXES PAID TO SCHOOL	<u>\$ 1,153,101.00</u>
GRAND TOTAL OF EXPENSES	<u>\$ 1,985,742.13</u>
<i>NET REVENUE OVER EXPENSES</i>	<i>\$ 22,203.31</i>

Town Clerk's Report

January 1, 2008 – December 31, 2008

Automobile Permits

Remitted to Treasurer \$114,251.00

Dog Licenses

Licenses \$1,246.00

Penalties \$ 50.00

Remitted to Treasurer \$ 1,296.00

Municipal Agent Fees

Remitted to Treasurer \$ 2,670.00

Miscellaneous

Vital Statistic Copies \$ 156.00

Marriage Licenses \$ 90.00

UCC – Searches – Tax Liens \$ 120.00

Town History \$ 125.00

Zone Regs., Sub. Div. \$ 5.00

TAC Copies, Tax Cards, Town

Maps, Disks \$ 217.84

Blue Title Copies \$ 223.00

Landfill Permits \$1,975.00

Wetlands, Current Use \$ 30.00

Filing Fee \$ 5.00

Civil Union \$ 45.00

Remitted to Treasurer \$ 2,991.84

TOTAL INCOME

\$121,208.84

Respectfully Submitted,

Virginia A. McGinley

Town Clerk

Tax Collector's Report
Summary of Tax Accounts
Fiscal Year Ending December 31, 2008

DEBTS

		Prior Levies	
	2008	2007	2006
<i>Uncollected Taxes</i>			
Property		246,978.85	
Timber Yield		1,104.14	
Excavation @.02/yd		134.54	
<i>Taxes Committed This Year</i>			
Property	1,603,372.00		
Land Use Change	27,810.00		
Timber Yield	15,614.49		
Excavation	133.90		
<i>Overpayments</i>			
Prior Year	2,599.80		
This Fiscal Year	1,740.54		
Interest - Late Tax	1,548.94	8,306.75	
TOTAL DEBTS	\$1,652,819.67	\$256,524.28	

CREDITS

		Prior Levies	
	2008	2007	2006
<i>Remitted to Treasurer During Fiscal Year</i>			
Property Taxes	1,448,394.93	204,587.38	
Land Use Change	6,190.00		
Timber Yield	11,923.98	1,104.14	
Interest & Penalties	1,548.94	8,306.75	
Excavation	46.56		
Converted to Liens (Principal Only)		40,808.19	
Prior Yr. Overpayments Assigned	58.63		
<i>Abatelements Made</i>			
Property Taxes	3,471.97	17.82	
Land Use Change Taxes	4,120.00		
Current Levy Deeded		1,700.00	
<i>Uncollected Taxes - End of Year</i>			
Property	151,505.10		
Land Use Change Taxes	17,500.00		
Timber Yield Taxes	3,690.51		
Excavation	87.34		
Remaining Overpayments - Prior Yrs.	29.96		
Remaining Overpayments - This Yr.	115.82		
This Yr's. Overpayments Returned	1,624.72		

Prior Yr. Overpayments Returned 2,511.21

TOTAL CREDITS		\$1,652,819.67	\$256,524.28	
DEBTS				
	2008	2007	Prior Levies 2006	2005+
<i>Liens</i>				
Unredeemed			12,501.14	7,491.37
Executed		44,145.07		
Interest/ Costs Collected		582.87	1,772.47	
TOTAL DEBTS	\$0.00	\$44,727.94	\$14,273.61	\$ 7,491.37

CREDITS

Remitted to Treasurer

Redemptions	8,549.59	10,654.39		
Interest & Costs	582.87	1,772.47		
Liens Deeded to Municipality		1,745.73		7,491.37
Unredeemed Liens	35,595.48	101.02		
TOTAL CREDITS	\$0.00	\$44,727.94	\$14,273.61	\$ 7,491.37

Breakdown of Brookfield's Tax Rate

	2005	2006	2007	2008
Town	2.38	3.36	3.23	3.44
County Government	.69	.75	.76	.88
GW School Dist – Local	6.68	7.36	8.34	7.88
GW School Dist – State	2.23	2.25	2.21	2.08
Total Tax Rate	\$11.98	\$13.72	\$14.54	\$14.28

Codes Enforcement Officer

Permits issued and inspected for the year of 2008:

New Homes, Additions/Alterations

29

Owner	Project	Estimated Value
Bennett & McWhirter, LLC	New Home	318,170.00
Jacobson, A.	Add 3 rd Bath	4,550.00
Bean, B.	Sugar House	2,400.00
DeBow, E.	Expand 2 nd Floor	22,890.00
Jalbert, P.	Workshop	20,160.00
Gaver, B.	New Roof on Sunroom	2,900.00
Evans, C.	Coop	1,600.00
Dansereau, J.	Coop	960.00
Janet Murfey Trust	Deck	11,340.00
Walpole, J.	New Sinks	2,500.00
Moose Mtn. Rec. LLC	Entrance & Fireplace	19,000.00
O'Brien, M.	Garage	35,268.00
Insley, J.	New Roof & Floor	6,500.00
Bryant, S.	Garage	19,200.00
Getchel, C.	Deck	1,920.00
Murfey, J.	New Foundation	23,220.00
Dansereau, D.	Exterior Ramp	3,500.00
Tierney, W.	Waste Storage	7,662.00
Hare, C & J	Cert. Occ.	.00
Sonricker, R & J	Lean-to	3,960.00
Weiske, B & S	Entry & Porch	6,510.00
Blomster, G.	Deck	5,760.00
Clements, L.A.	Shed	3,200.00
Hutchinson, B.	Lean-to	5,760.00
Urquhart, J & L	Metal Roof	5,250.00
Collins, R & C	Sheep Shed	10,200.00
Frazier, F & P	Lean-to	5,000.00
Ferguson, G.	Renewal	.00
Hebert, J & Smith, D.	Addition	<u>43,038.00</u>
Total Estimated Value		\$ 592,418.00

Respectfully Submitted,
Edward Nason
 Code Enforcement Officer

Animal Control

Brookfield has gained dogs this year. Registered dogs are up to 200. All licensed dogs are up to date on their rabies shots. Dogs that are new in town and not licensed are asked to please license as early as possible in 2009.

Verbal or written warnings have been given to a few owners concerning their dogs running at large or barking. Most concerns have been taken care of without any further incident. Forfeitures for continued running at large have been issued.

Please check the date of your dogs' rabies shot. PLEASE watch for the clinic date, which will be announced in the spring. The clinic will be held at the Public Safety Building in Wakefield with your Brookfield-Wakefield Animal Clinic Officer and the Milton Vet Clinic.

Extra time has been spent on collecting delinquent licenses. According to State law, dog licenses must be paid by **April 30th**. By doing so, it would eliminate "that call" from the ACO!! Civil forfeitures will be issued for non-payment of licenses plus a monthly late charge. Save by paying early.

Licenses are due by April 30th, 2009

Animal Control can be reached by calling 473-2826 or the Wakefield Police at 522-3232. If no answer, call Sheriff Dispatch at the number 539-2284. Your Animal Control Officer or the Wakefield Police is available 24-hours daily. If you have a missing pet, please call immediately. For dogs chasing deer, your ACO will call in NH Fish and Game for extra help in catching those dogs at large.

Yearly approximate activities are as follows:

Miles Logged	393.5	Telephone Calls to Home Office	190+
Telephone Time	58 hrs	Travel Time	31
Warnings Issued	5	Fish & Game Order of Restraint	1
Abuse Report – (Worked with NHSPCA 1) 2; both unfounded			

Respectfully Submitted,
Henry M. Blaton
Brookfield Animal Control Officer

Tax Assessor Clerk

Even with the declining housing market, Brookfield continues to maintain its 100% equalization ratio. This means that our assessment values continue to follow right along with our actual property sales. By state mandate, we continue to track these figures very carefully.

Soon an assessing data collector from Avitar, our assessing firm, will be visiting properties to review progress made on new and unfinished construction. Properties that have filed for 2008 abatements before March 1, 2009 will also be visited. During the summer they will also contact 25% of those properties that have not been visited since the 2005 revaluation.

Assessing visits are most important to value your property correctly and fairly. Any person visiting your property for assessing purposes will be obviously identified with a picture ID. They will also have notified the Wakefield police of their presence in the area.

New Assessing Schedule: As of 1/1/09 at the request of the Selectmen, I will be moving my office hours from Mondays to Wednesdays from 2pm to 6pm.

Remember, we are keeping all Brookfield's current property cards available for public examination anytime the Town Office is open. They are kept by the Tax Maps in 2 large notebooks and are in map and lot order. To get a map and lot number, look in the 3rd smaller notebook where all properties are listed alphabetically by owner, by street address, and by map and lot number. If you want a copy of your card (free 1/year to all residents) please ask the Town Employee on duty to make a copy for you. Please do NOT remove from the book. Cards for non-owners are \$1.

PLEASE do get your most recent Property Cards. It is important to review your information and make sure it is all correct. I am happy to go over your card with you.

Contact me for questions or concerns regarding Assessing, Current Use, Tax Exemptions / Credits and other related matters during my official office hours Wednesdays 2-6pm.

Respectfully Submitted,
Pamela Frazier
Assessor Clerk

Conservation Commission

In March of 2008 Dick Peckham stepped down as Chairman and Secretary of the Brookfield Conservation Commission (BCC). The Commission thanks him for his tireless efforts on the behalf of the community. At this time, Sang Curtis was elected as Chairman, Lynn Kirby as Secretary and John Nelson as Vice-Chairman. Dick Peckham and Doug Vanderpool remained as active Board Members. Jen McKown, Marilyn Bushman, Tom Giguere and Gary Ciccarone act as alternates. The Commission is always looking for other interested community members.

In 1973 Lyford Road, Tumbledown Dick Road, Moose Mountain Road and Garney Road were established as "Scenic Roads" by Town meeting vote. Through the efforts of John Nelson and the road crew the signs were installed this year.

A scenic road designation helps preserve the rural appearance and scenic qualities of a road along with protecting the general features of the road from unintentional damage. The state and/or municipality must obtain written permission from the local Planning Board before repair, maintenance, reconstruction or paving work is accomplished on a scenic road. In addition, Planning Board permission must be obtained if such work requires the cutting, damage or removal of trees or the removal or deconstruction of stone walls. Finally, permission must be granted to any utility or other person who must cut trees or remove stone walls due to installing or maintaining of poles, conduits, cables, wires, pipes or other similar structures.

With the help of Moose Mountain Regional Greenways (MMRG), Brookfield's Natural Resource Inventory was completed and distributed to Town officials and copies are available at the Town offices for public use. MMRG also helped the BCC complete a Conservation Land Display Board.

BCC members attended a variety of workshops throughout the year including "Tax Issues Related to Land Conservation", "Revisions in the Shoreline Protest Act", "Conservation Funding", New Hampshire Native Plants", "Invasive Exotic Plants" and "Evaluating Wetlands".

The Conservation Commission supported Doug Vanderpool, the Fire Warden, in his efforts to establish a manned fire tower on Copple Crown.

BCC is also working with other town officials to provide agendas, minutes and other pertinent information on the Brookfield town website;
www.brookfieldnh.org.

The Conservation Commission has submitted two articles for the Town Warrant. The first asks for the establishment of a Conservation Fund and the second asks for this fund to be funded with a portion of the Land Use Change Tax.

Respectfully Submitted,
Sang Curtis
Chairman

Fire-Ambulance Department

2008 was a growing year for Fire and EMS. The Department has added 2 full-time Firefighter/EMT personnel to the roster. Now with 4 full-time personnel, they cover seven days a week, 6 a.m. to 6 p.m. The volunteer personnel assist during the day when needed and cover all calls at night.

In December the Department, in keeping with our replacement schedule, was able to purchase a 2008 HME Pumper at a reduced cost because it was a demo unit. This truck was very close to what the Department was looking to purchase. It has a 2,000-gallon per minute pump and carries 1,180 gallons of water. We hope to have it in service around the beginning of February 2009. This truck replaces a 1974 International Fire Engine and will be housed at the East Wakefield Fire Station.

The Wakefield Fire Department and the Wakefield Fire Department Ambulance responded to a total of 952 calls in 2008. EMS calls in 2008 included:

Medical Calls	266	Calls in Wakefield	250
Motor Vehicle Accidents (MVA)	76	East Wakefield	109
MVAs with Fatalities	2	Union	26
Trauma Calls	101	Brookfield	49
Codes	3		
Welfare Checks/Service Calls	19		
Fire Calls	30		

The Ambulance also responded to the needs of our community in other ways, such as lift assists for the elderly or disabled, helping someone on home oxygen, and standing by for the Wakefield Police Department if they are concerned with a possible medical need on a call.

Fire emergency calls for 2008 included:

Motor vehicle accident	72	Fire on/in stoves	2
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Snowmobile/ATV/Water-ski	4	Roof Collapse	12
Structural fire	19	EMS assists (life/carry/code)	24
Wildfires (brush,grass,woods)	12	Service calls	18
Alarm activation (fire,smoke,CO)	38	Chimney fire	8
Electrical problems	4	Motor vehicle fire	6
Illegal or unattended outdoor fire	25	Power line problems/wires down/ tree on wires/transformers burning/ trees blocking roads	78
Smoke in a building	5	Water in basements/rising around house	3
Fuel spill	11		
Propane tank leaking	2		
Odor investigation	6		
Smoke investigation	18		

We continue our membership in the Ossipee Valley Mutual Aid Association, as well as our mutual aid relationship with our neighbors across the border in Maine and those in Strafford County. Wakefield responded to 96 calls for Fire or Ambulance to other communities and received mutual aid of Fire or Ambulance on 30 calls. Structure fires, serious chimney fires, multiple patient motor vehicle accidents and our ambulance out on another call are the main need for mutual aid calls.

The weather in 2008 gave our neighbors and us several difficult storms. July 18th brought an electrical/wind storm with trees and wires down that gave the department 26 calls in 4 hours. July 24th brought a rare tornado to our neighbors. Wakefield personnel immediately responded mutual aid for damage assistance and the search for injured from 12:30 p.m. to 9:00 p.m. December 12th brought us a sleet/rain storm that resulted in major power outages. Department personnel covered 39 calls and repeatedly checked our Town from 7:00 p.m. to 9:30 p.m. and for days thereafter.

Listed below are the members of your Wakefield Fire Rescue Department. I thank them all for their dedication and I thank their families for their support and understanding.

Rhodes Haskell, Jr, FF/EMS, Deputy Chief
 Dean Nason, FF, Captain
 George Pearce, FF, Captain
 Ken Paul, FF, Captain
 Jerry Rowe, FF, Lieutenant
 Dave Contreau, FF, Lieutenant
 Mike Moore, FF, Lieutenant
 Sam Morrill, FF/EMS, Lieutenant
 Jane Runnels, EMS, Captain
 Janet Williamson, FF/EMS, Lieutenant
 Chris Bertogli, FF/EMS, Lieutenant
 Eric Boggs, FF

Andre Gagne, FF/EMS
 Stan Hawthorne, FF
 Jason Griffin, FF/EMS
 Stan Hawthorne, FF
 Tom Keane, FF
 Steve Libby, FF
 Chuck Libby, FF
 Jason Johnson, FF
 Jeff Ballard, EMS
 Caitlin Nason, FF/EMS
 Courtney Nason, FF
 John Nason, FF

Tim Brackett, FF
John Bertogli, FF/EMS
Pat Brackett, FF/EMS
Dick Wilson, EMS, Lieutenant
Steve DeBow, FF
Rob Downs, FF/EMS
Jon Gould, FF
Mark Haskell, FF

Janice Newton, EMS
Ken Paul, Jr, FF
Tiffany Pearce, FF
John Nason, FF
Brad Williamson, FF
Al Blair, FF
Josh Gagnon, FF/EMS

My thanks and gratitude to the Sanbornville Fireman's Association, all funds raised by the association go to the benefit of the Department. I also extend my thanks to the East Wakefield Volunteers for their continued support, it is appreciated.

The officers and members of the Wakefield Fire Rescue Department want our Board of Selectmen, the Town Administrator, all who run our Town Hall, and the citizens of Wakefield to know that we appreciate and value your support. Thank you all. Stay safe and have a healthy 2009.

Respectfully submitted,
Todd C. Nason, Chief
Wakefield Fire Department

Forest Fire Warden

<i>Fire Permits Issued:</i>	93		
Brush	64	Seasonal Permits	29
Commercial Permit	0		
Illegal Burns	0	Rekindling Burn	1
Written Warnings	1		

Brookfield had no reportable fires for the Town this year, partly because of the wet summer we experienced. We had one rekindle of a permit burn at 204 Wentworth Road which was extinguished by the Brookfield Warden at no expense to the Town. However a written warning was issued to the home owner and no other action was taken.

Brookfield's forestry truck was taken out of service on Sunday, November 9th and is being housed for the winter at the Union Fire Station in Union, NH.

The number of miles incurred on my pickup for issuing fire permits is 840 at .48 cents per mile, for a total cost of \$230.40.

Just a reminder that this fire season the fire danger has been extremely low and we do not want to get complacent about the dangers of wildland fires. The 2009 fire season could be very dry and we could experience a very active fire season. Please keep in mind what Smokey the Bear has said for years, "ONLY YOU CAN PREVENT FOREST FIRES".

Respectfully Submitted,
Doug Vanderpool
Forest Fire Warden

Road Committee

Progress

Asphalt Paved Roads

In 2007, Moose Mountain Road was grounded, lightly graveled and paved from the bridge to Tumble Down Dick Road as well as was the beginning of Tumble Down Dick Road from Moose Mountain Road to 75 feet beyond where the sand seal ended. Approximately 1,000 feet of Garney Road from Stoneham Four Corners was reconstructed and an additional 800 feet was paved. The remainder of Garney Road was paved in 2008.

Sand Sealed Roads

In 2007 four roads were resealed with the sand sealing process – Brice Drive, Palmer Drive, Pike Brook Road and Sanborn Road.

Gravel Roads

The gravel roads continue to be in fair to poor condition as there is insufficient gravel of the proper type to allow for consistent surface maintenance, and contribute to improper drainage in some areas. Many of the poor drainage issues were highlighted over the last two years with extensive washouts due to unusually heavy rains and flooding.

As replenishment of gravel is a continuous process it would be appropriate to continue it as a maintenance item funded through the regular operating budget, not as a capitalized expense.

Recommendations

Paved Roads

The majority of the paved roads are in good condition and, other than routine maintenance and crack sealing, do not need immediate attention. The one exception to this is Roberts Road which is showing extensive cracking in some areas. These cracks should be sealed with consideration given to paving the road with an overlay or sand sealing it to minimize further degradation.

Sand Sealed Roads

The remaining sand sealed roads that were not paved within the last two years are still in need of treatment of some type.

Lyford Road from Clark Road to the gravel section was resealed about eight years ago. The surface is showing edge deterioration, alligator cracking and rutting. This road, due to high traffic, should be paved from Garney Road intersection to a point approximately 200 feet beyond where the sand sealing currently ends. The extended paving will improve the transition from pavement to gravel on the hill and reduce maintenance in that area.

Stoneham Road is in fair condition but is deteriorating and an isolated section east of Stoneham Four Corners is in poor condition due to lack of drainage. The section in poor condition should be graded, raised 12" and paved. The rest of the road should be sand sealed to help preserve it until it can be paved.

Moose Mountain Road from Tumbledown Dick Road to Hanson Road is in poor condition with extensive alligator cracking and severe edge deterioration. This section of road should be paved to the ski area driveway at a minimum and paved to the end if funds will allow. Any section(s) that will not be paved within the next two years should be sand sealed to help reduce further deterioration until the road can be paved.

The beginning of Tibbetts Hill Road is in poor condition with areas of the sealed surface missing and excessive bumps, potholes and ruts. This section of road should be graded, graded and paved. The paving should be extended approximately 460 feet to the beginning of the hill to ease the transition from pavement to gravel and to reduce maintenance in that area.

Pleasant Valley Road is in very poor condition, at best, with extensive washed out areas and is in need of a total rebuild. The Brookfield Class V section of this road should be grounded, ditched, lightly graveled and then paved.

The sand sealed section of Eaton Road (first 160') is in poor condition with sections of the sealing missing. This section should be grounded, graveled and paved.

Gravel Roads

The gravel roads are in poor condition but do not require capital funding to improve. They can be improved and maintained on a regular basis from the annual highway operating budget.

The complete report of Road Improvement Options is available from the Selectmen.

Respectfully Submitted,
Bradford Williamson
Chairman

Agricultural Commission

The Agricultural Commission was officially voted in by the Town at the March 2008 Town Meeting. We currently have 6 active members, 1 alternate and 1 Selectman's representative.

In 2008 our major accomplishments were:

- The 2nd annual Open Farm day on Saturday August 16th, a continuing success. This year we had more farms and had folks visit from other parts of NH and MA
- Completed a Cost of Services Study at the request of the Selectmen
- Held a Farmer's Market for several weeks in late summer
- Sponsored the Town Coffee for the winter of 08/09

Our plans for 2009:

- Plan for the 3rd annual Open Farm Day, this year on August 8th. Encourage more participation by Brookfield Farms
- Find additional ways to serve the Citizens of Brookfield with Ag related education and events.
- There are many initiatives and new laws impacting Agriculture at the State level. We will actively work with other Ag Commissions to stay informed on these issues and to insure that Brookfield has a voice in these very important topics.
- Establish a "Blog" as an information resource for Brookfield residents

The Agricultural Committee has openings for Alternates. Please contact any Committee member for details.

Respectfully Submitted,

Frank F. Frazier, Jr.

Chairman

Emergency Management

What began as an uneventful, though snowy year, 2008 soon brought the extremes of a tornado and an ice storm. In the spring, a bigger generator and propane tank were installed to provide the town offices and town house with automatic backup power during emergencies.

Development of the All Health Hazard Plan has been an on-going process for the last few years and hopefully will be completed in 2009.

The ice storm served as a reminder for everyone of the importance of keeping emergency supplies readily available. These supplies should include canned and dried foods, additional clothing, necessary medications and first aid, portable lighting, a hard wired or corded telephone and fuel for generators if used. Unfortunately cellular telephones are not always reliable during wide spread power outages. Alternative heating sources need to be maintained in proper operating condition for safe and reliable operation. During the ice storm there were approximately 100 cases of people with carbon monoxide poisoning state-wide due to improperly vented heaters and generators. The Town House was open during the ice storm to provide Brookfield residents with potable water, cooking facilities and shelter if needed.

During large scale emergencies and wide spread power outages the only reliable communications network may be Amateur Radio, also known as "Ham Radio". Brookfield is fortunate to have a number of ham radio operators who are part of a larger response network and have volunteered to establish communications with the outside world including public service agencies and area hospitals. This is a communications network that is being developed on a state-wide level and Brookfield is an active participant in the planning and implementation process.

If you have any questions about emergency management and preparing for emergencies or are interested in being on the volunteer roster, please feel free to contact me.

Respectfully Submitted,
Bradford Williamson
Emergency Management Director

Zoning Board of Adjustment

The ZBA heard one appeal in 2008. The appeal was from a decision of the Code Enforcement Officer denying a building permit. The applications sought an area variance to construct a large manure storage facility within the side setback of their lot. The Board of Adjustment denied the application for a variance because the applications did not meet the criteria for a variance.

Respectfully Submitted,
James R. Martin
Chairman

Planning Board

The Planning Board has had an exceptionally busy year. Last March the Board created a list of specific items that it wanted to address in the coming months. After revising the Rules of Procedure and beginning to update the Subdivision and Site Plan Review processes, the list was re-arranged in order to study the implications of new state-required workforce and multi-family housing legislation. As a result, the Planning Board has proposed a zoning amendment that, if approved, will create an overlay zone where such housing can be constructed while preserving the rural/agricultural character of the Town.

The Board has also proposed three other amendments dealing with Detached Accessory Dwelling Units, Small Wind Energy Systems, and the subdivision of Wood Lots on Class VI roads.

The big project for the upcoming year will be to study how commercial activities, events, and businesses best fit in with the rural nature of Brookfield. The Planning Board will be seeking input from residents in the upcoming months to help guide its discussions.

Finally, the Board would like to thank long time member Dick Peckham and Anne Martin, who are retiring this year. Their many years of experience, expertise, and dedication will be missed.

Respectfully Submitted,
Janet Murfey
Vice-Chairman

Police Department

The Mission:

As we began this year our hopes were to put two new members, Ugo Pinardi and Michael Fenton through the Police Academy, and send Lt. Mark O'Brien to the FBI Academy. The question was could we keep up with the work load in the meantime. I am proud to report that everyone at the Department dug their heels in and got the job done. Both of our new Officers successfully completed the Police Academy in Concord which is a 14 week program, and Lt. O'Brien traveled to Virginia and completed the FBI National Academy class of 234. Lt. O'Brien has returned with a set of new skills that will benefit our Department for years to come. Cpl. Brian King took over the role of Prosecutor, and the Officers of the Department voted him in as 2008 Officer of the Year. I believe that everyone's extra effort and commitment while others were away at training, was the reason this Department was able to continue a high level of service.

The Accomplishment:

As you can see from the chart illustrated below, 2008 was a busy year. We investigated more crimes than in previous years and calls for service remained high. We devoted a large portion of our resources to Criminal Investigations including burglary and property crimes, with a clearance rate well over 50%. Other areas of concern were domestic related cases; these types of investigations will always receive particular scrutiny. Meanwhile we tried to focus on motor vehicle enforcement and have a presence on the roadways. Where we were

lacking was in time devoted to basic patrol, which by nature will solve problems before they happen.

The Future Goals:

Now that we have everyone back from training we can focus on all aspects of patrol and investigations. I hope that we could devote more time to proactive patrol, community policing efforts and public crime prevention seminars. Our continuing commitment will be to keep our rural quality of life, with a user friendly police agency.

Brookfield Reported Cases

Criminal Mischief	6	Assault	4
Criminal Threatening	1	Criminal Trespass	6
Theft	4	Burglary	5
Other Criminal	10		
<i>Call for Service</i>	<i>819</i>	<i>Reported Cases</i>	<i>36</i>

Arrests

Burglary	6	Simple Assault	5
Liquor/Drug Violation	8	Involuntary Admissions	2
Warrant & Other	15		

Motor Vehicle Activity

Accidents	14 – 4 with injuries; 1 fatality		
Total Stops	79		
Speed trailer & Surveys	9	Citations	7
DWI's	3	Speed check Enforcement	34

*NOTE: Special emphasis has been directed toward speed check enforcement to gain compliance of commuter traffic, and reduction in overall speed.

Respectfully Submitted,
Kenneth G. Fifield
 Chief of Police, Wakefield Police Department

Transfer Station

	2007		2008
<hr/>			
<i>Recyclables</i>			
Antifreeze	330	gallons	318 gallons
Batteries	4.51	tons	3.11 tons
Mixed Paper	337.03	tons	362.50 tons
Aluminum Cans	8.50	tons	9.60 tons
Glass	143.69	tons	150.15 tons
Fluorescent Bulbs	6591	linear	<i>None Shipped</i>
Used Motor Oil	3065	gallons	3477 gallons
Electronics	11.6	tons	12.97 tons
Textiles	8.75	tons	17.02 tons
 <i>High Cost Waste</i>			
Tires	15.90	tons	42.33 tons
Demolition - Bulky	375	tons	404.85 tons
MSW (household)	1616	tons	1562.25 tons

I would like to take this opportunity to thank all of you who recycle.

Respectfully Submitted

Warren Winn

Transfer Station Manager

Trustees of the Trust Funds

Annualized interest rates for various investments dropped at both the New Hampshire Public Deposit Investment Pool and the Morgan Stanley accounts. The Trustees closely monitored all investments during the year due to unsettled market conditions and also met with a financial advisor. We decided to transfer the Burial Ground Common Trust Fund from Morgan Stanley to a Certificate of Deposit at Ocean Bank.

The Scholastic Recognition Award Fund is an expendable trust established by the Town and administered by the Trustees of the Trust Funds. The award is given annually to the Brookfield Senior graduating from high school with the highest four-year grade-point average. The senior must have been a resident from September 1 of the year preceding graduation through the end of the scholastic year. Parents of children attending private schools are asked to notify Thomas E. Lavender at 522-6108 so their children can be considered for the award.

Donations to the Fund are charitable deductions for those who itemize deductions on Federal income taxes.

The Scholastic Recognition Award this year went to Cristina Velez. The award amount is variable. It is based on income earned by the fund plus donations specifically designated for distribution each year. This year's award amount was \$800.00.

In addition to the \$500 principal the Town appropriated for this fund, donations totaling \$1,037.58 are gratefully acknowledged from the following:

Brookfield Craft Fair	\$426.93
Kingswood Lake Public Association	\$250.00
DeLisle's 4-R's Recycling	\$160.65
Brookfield Bloomers	\$ 75.00

In memory of Warren Broderick, Sigi Hays and Diana Quarnstrom

Eugene Hays in memory of Sigi Hays

Richard & Diana Peckham

Anonymous

Respectfully Submitted,

Martha Pike, Chair

John E. Bowker

Thomas E. Lavender

Cemetery Trustees

The past year was a slow year for the graveyards in Town. Aside from a broken fence post that someone fixed (thank you) and some branch removal, not much else occurred.

This year we will be inspecting all graveyards as soon as the snow leaves, as well as recoding the GPS locations of all of them. We will be sending a letter to ask permission from the land owner to do this.

A maintenance schedule will be set up for those in need. We will concentrate on small tree removal.

Respectfully Submitted,

Tom Lavender

Cemetery Trustee

Vital Statistics 2008

Births

Date of Birth	Name of Child	Name of Father	Name of Mother
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No Births Were Recorded in 2008

Deaths

Date of Death	Name of Deceased	Place of Death
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03/23/08	Quarnstrom, Diana	Rochester, NH
10/17/08	Wilson, Donna Lee	Brookfield, NH
11/02/08	Brodrick, Charles Warren	Wolfeboro, NH
12/29/08	Burnham, Alice	Wolfeboro, NH

Marriages

Date of Marriage	Location of Marriage	Name of Groom	Name of Bride
05/26/08	Brookfield, NH	Guttadauro, David	Quinn, Kelly
10/12/08	Brookfield, NH	Surette, Richard B.	Walkey, Deborah J.

I hereby certify that the births, deaths and marriages are correct to the best of my knowledge.

Respectfully Submitted,
Virginia A. McGinley
Town Clerk

Common Trust Fund #1 January 1, 2008 - December 31, 2008

Creation Date	Name of Trust Fund	Purpose of Trust Fund	Principal Created	Balance 12/31/08	Income		Total Prin & Inc 12/31/08
					01/01/08 During Year	Expended Balance 12/31/08	
02/26/26	Lang, R.A.	Cemetery Care	200.00	200.00	172.50	13.40	169.53
08/27/27	Dealand, Thomas F.	Cemetery Care	50.00	50.00	384.50	15.73	380.94
06/30/44	Robinson, Noah H.	Cemetery Care	100.00	100.00	618.67	25.86	612.94
08/29/44	Podrasnik, Joseph N.	Cemetery Care	500.00	500.00	6,358.61	247.35	6,303.34
10/11/48	Palmer, Jasper T.	Cemetery Care	873.08	873.08	1,089.47	841.90	1,153.21
05/12/50	Garland, Mary	Cemetery Care	200.00	200.00	295.39	17.91	291.35
07/01/56	Allen, Samuel	Cemetery Care	300.00	300.00	514.40	29.28	507.93
05/07/65	Churchill, Joseph	Cemetery Care	300.00	300.00	1,677.64	71.34	1,661.69
06/14/70	Wentworth, Walter	Cemetery Care	200.00	200.00	234.78	15.73	231.23
11/01/72	Hansen Trust	Cemetery Care	300.00	300.00	447.61	26.95	441.60
06/01/74	Franges, Justine C.	Cemetery Care	3,000.00	3,000.00	19,943.47	827.57	22,758.46
06/07/77	Willey Fund	Cemetery Care	315.00	315.00	923.99	44.70	913.99
10/04/82	Churchill, Thomas Lindsay	Cemetery Care	400.00	400.00	178.84	20.87	174.18
12/31/87	Cate, James	Chamberlain Cem.	500.00	500.00	768.28	45.80	758.00
12/31/87	Cate, Myron	Cate Cemetery	500.00	500.00	768.28	45.80	758.00
06/23/93	Syer, Harriet	Brookfield Cem.	200.00	200.00	144.72	12.46	141.91
12/28/95	Datley, Louis B.	Blake Cemetery	1,000.00	1,000.00	527.09	54.98	514.88
\$ 8,938.08 \$8,938.08					\$35,048.24 \$1,826.63	\$2,357.63 \$33,900.10	\$42,838.18
					Statement Balance		\$42,838.18

Common Trust Funds #2 and #3

January 1, 2008 – December 31, 2008

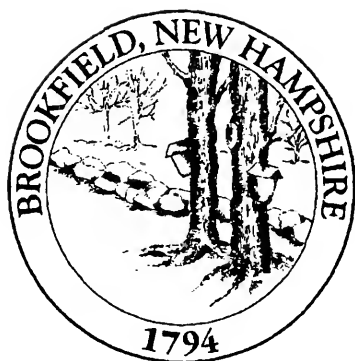
#2 – Capital Reserves & Expendable Trusts

Creation Date	Name / Purpose Trust Fund	Balance 01/01/08	Principle		Balance 12/31/08	Income		Total Prin & Inc 12/31/08
			New Funds	Withdrawal		Income '08	Expended '08	
03/12/91	Road & Bridge Repair	100,577.10	60,000.00		100,577.10	2,421.69		102,998.79
03/12/91	Town Road Maint. Equip.	34,061.93	5,000.00		39,061.93	837.47		39,899.40
03/12/91	Parks & Recreation	6,086.27			6,086.27	149.65		6,235.92
03/01/96	Scholastic Recog. Award	29,555.92	6,471.30	250.00	30,883.50	737.83	550.00	31,071.33
10/01/00	Scholastic Recog. Award-B	6,923.49	500.00		7,423.49	170.20		7,593.69
12/30/03	Town Cemetery Fund	5,716.75			5,716.86	140.70		5,857.56
03/08/07	Town Salt Barn	20,106.75	20,000.00		40,106.75	494.92		40,601.67
Totals		\$203,028.32	\$87,077.58	\$60,250.00	\$229,855.90	\$4,952.46	\$ 550.00	\$234,258.36

#3 – Expendable Trusts

03/12/91	Town Building Maint.	19,281.29			24,281.29	474.24		
03/09/91	Mutual Aid	10,291.24	5,000.00		10,291.24	253.05		24,755.53
03/11/97	Records Preservation	10,813.51			10,813.51	265.63		10,544.29
03/12/02	Property Re-Evaluation	23,756.21			23,756.21	584.09		24,340.30
03/14/06	Town Bldg Office Equip.	509.19	2,000.00		2,509.19	12.50		2,521.69
Totals		\$64,651.44	\$ 7,000.00		\$71,651.44	\$1,598.51		\$73,240.95

NOTES



Cover: Brookfield Town House
Original Pen & Ink by Lynn Kirby